

CYPRESS COVE MAINTENANCE ASSOCIATION

ARCHITECTURAL CONTROL COMMITTEE

INSTRUCTIONS FOR COMPLETING A NEW HOME BUILDING IN CYPRESS COVE

- Applications for NEW homes have four (4) forms
 - Permit Application
 - Builder's Deposit
 - Terms and Conditions
 - Contractor / Builder Registration (annual)

- Read instructions carefully.

- DOWNLOAD appropriate application form from website.

- Secure ALL material and information requested.

- Be current on CCMA dues.

- Be sure that names, addresses, phone numbers and e-mail addresses for both owners and builders are on application pages.

- Prepare checks in appropriate amounts and to the appropriate party to be submitted.

- Awnings, Lean-to's and structures less than 18 Sq. ft. are permitted without a permit.

- Permits are for 180 days, if you require more time, please obtain an extension before your permit expires to avoid any fines.

- ANY application with incomplete information or owing fees will be returned as rejected.

Applications may be dropped off with an appointment only at:

Applications may be placed in the ACC dropbox at the CCMA - ACC building at 1664 Cypress Cove Road. You may contact the ACC at 830-885-5722 or cypresscoveACC@gvtc.com with any questions.

