



Homeowner's Association, Inc.
P.O. BOX 2331
Idaho Falls, ID 83403

REIMBURSEMENT REQUEST

Fill out the form below completely. All receipts should be attached to the form and emailed to susan.dewey@gmail.com

Date	_____
Purpose of Expenditure	_____
Approval	_____
Name / Signature	_____
Approval	_____
Name / Signature	_____
Submitted by	_____
Send Check to (name)	_____
Address	_____
City/State/Zip	_____

Description of Purchase (ATTACH RECEIPTS)	Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total	_____

Treasurer's Use Only					
Check Number		Amount		Date	
Budget Category					

If approval was given by email, attach a copy of the email to this request, along with all receipts.